

University Preparation School at CSU Channel Islands
550 Temple Avenue Camarillo, CA 93010
Board of Directors Meeting
University Preparation School at CSU Channel Islands
University Charter Middle School at CSU Channel Islands

October 14, 2015

1:30-4:00

UPS Room 10

AGENDA

**Public Comment: Instructions for Addressing the Board of Directors and
Requesting Agenda Items**

If a member of the public wishes to speak about an item on the agenda, a Speaker Sheet should be completed, including the number of the agenda item, OR if wishing to speak to an item not on the agenda, stating the topic on which s/he wishes to speak. The Speaker Sheet should be presented to the Board Secretary prior to the start of the meeting.

Individual speakers will be allowed three (3) minutes to address the Board. The Board shall limit the total time for each agenda item to 20 minutes.

A member of the public wishing to place an item on the agenda should notify the University Preparation School office at least eight (8) days prior to the meeting date OR make such request when Future Agenda items are addressed. In accordance with Education Code 35145.5, the Board cannot enter into a formal discussion or make a decision on any matter not on this agenda during this meeting. The Board may take action or refer to a later meeting any subject discussed in a presentation at this Board of Directors' meeting. Any Agenda Item is to be considered a Potential Action Item.

I. Opening Procedures (1:30-2:00)

A. Call to Order

B. Adoption of the Agenda

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Rodrigo Cardenas				
Cathrine Cartwright				
Michelle Dean				
Richard Urias				

C. Pledge of Allegiance

- D. Roll Call**
- | | Present | Absent |
|------------------------------|----------------|---------------|
| <u>Board Members</u> | | |
| Jeanne Adams | _____ | _____ |
| Carolyn Bernal | _____ | _____ |
| Rodrigo Cardenas | _____ | _____ |
| Cathy Cartwright | _____ | _____ |
| Michelle Dean | _____ | _____ |
| Richard Urias | _____ | _____ |
| <u>Administration</u> | | |
| Charmon Evans | _____ | _____ |
| Gayle Hughes | _____ | _____ |
| Veronica Solorzano | _____ | _____ |
- E. Public Comments**
- F. Spotlight on UCS-Specialists, Charmon Evans**
- G. Director's Report**
- H. Board Reports, Correspondence, and Communications**
- I. Swearing in of New Board Members, Marie Francois & Howard Hartzfeld**
- J. Advisory and Auxiliary Reports**
- 1. University Charter Schools Education Foundation**
 - 2. School Advisory Council**
 - 3. Parent, Teacher, Student Association**
 - 4. Other**

II. Regular Session

A. Consent Agenda (2:00-2:05)

All items on the Consent Agenda are to be approved as one motion unless a Board member requests separate action on a specific item. Each item approved shall be deemed to have been read in full and adopted as recommended.

1. Minutes of the September 9, 2015 Regular Meeting

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Rodrigo Cardenas				
Cathrine Cartwright				
Michelle Dean				
Marie Francois				
Howard Hartzfeld				
Richard Urias				

B. Action Items

1. **Topic/Agenda Item: Review and Approval of the August Financials for UPS & UCMS (2:05-2:15)**

Personnel Involved: Irina Castillo

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Director's recommend approval of the August Financials for UPS & UCMS

Charmon Evans/Gayle Hughes
Directors

Moved by _____ **Seconded by** _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Rodrigo Cardenas				
Cathrine Cartwright				
Michelle Dean				
Marie Francois				
Howard Hartzfeld				
Richard Urias				

2. **Topic/Agenda Item: Review and Approval of school name for charter renewal (2:15-2:25)**

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Director's recommend approval of school name for charter renewal

Charmon Evans/Gayle Hughes
Directors

Moved by _____ **Seconded by** _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Rodrigo Cardenas				
Cathrine Cartwright				
Michelle Dean				
Marie Francois				
Howard Hartzfeld				
Richard Urias				

3. **Topic/Agenda Item: Review and Approval of the Intermediate Years Key Experience overnight Field Trip to Catalina Island February 15-17 2016 (2:25-2:35)**

Personnel Involved: Veronica Solorzano

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Director's recommend approval of the Intermediate Years Key Experience field trip to Catalina Island

Charmon Evans/Gayle Hughes

Directors

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Rodrigo Cardenas				
Cathrine Cartwright				
Michelle Dean				
Marie Francois				
Howard Hartzfeld				
Richard Urias				

4. **Topic/Agenda Item: Review and Approval of Board Resolution #14 15/16 Authorizer application to the Direct of Industrial Relations of the State of California for a certificate of consent to self-insure Workers' Compensation & Liabilities (2:35-2:40)**

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Director's recommend approval of Board Resolution #14 15/16

Charmon Evans/Gayle Hughes

Directors

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Rodrigo Cardenas				
Cathrine Cartwright				
Michelle Dean				
Marie Francois				
Howard Hartzfeld				
Richard Urias				

ADJOURN OPEN SESSION

III. Closed Session (2:40-2:50)

A. Topic/Agenda Item: Possible Litigation

Personnel Involved: Directors

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Rodrigo Cardenas				
Cathrine Cartwright				
Michelle Dean				
Marie Francois				
Howard Hartzfeld				
Richard Urias				

B. Topic/Agenda Item: Public Employee

Discipline/Dismissal/Release

Personnel Involved: Directors

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Rodrigo Cardenas				
Cathrine Cartwright				
Michelle Dean				
Marie Francois				
Howard Hartzfeld				
Richard Urias				

**RECONVENE OPEN SESSION: BOARD REPORT OUT ON ACTION TAKEN IN
CLOSED SESSION, IF ANY**

C. Discussion/Information

- 1. Topic/Agenda Item: LCAP (2:50-3:05)**
Personnel Involved: Charmon Evans/Gayle Hughes
- 2. Topic/Agenda Item: Test Scores (3:05-3:25)**
Personnel Involved: Charmon Evans/Gayle Hughes
- 3. Topic/Agenda Item: Charter Renewal (3:25-3:45)**
Personnel Involved: Charmon Evans
- 4. Topic/Agenda Item: Formation of Audit Committee (3:45-3:50)**
Personnel Involved: Charmon Evans
- 5. Topic/Agenda Item: Research Project (3:50-3:55)**
Personnel Involved: Michelle Dean
- 6. Topic/Agenda Item: University Charter Schools Education Foundation (3:55-4:00)**
Personnel Involved: Gayle Hughes

IV. Board of Directors Announcements/Remarks

V. Future Agenda Items: Next Meeting, November 18, 2015, 1:00-4:00p.m.

VI. Adjournment